

**PLANO COMMUNITY LIBRARY DISTRICT  
APRIL 16, 2026 7:00 P.M.  
REGULAR BOARD MEETING  
HELD IN THE LOWER-LEVEL MEETING ROOM**

**CALL TO ORDER**

President Denise Helmers called the meeting to order at 7:02 p.m.

**ROLL CALL**

Present were Trustees Christine Backus, Cecelia Carey, Karen DeBolt, Natalie Kollmann, and John McCartan. Library Director Deanna Howard was present. Trustee Gayle Severson was absent.

**MINUTES**

Approve March 19, 2026 Regular Board Meeting Minutes: Trustee Carey moved the minutes of the March 19, 2026 Regular Board Meeting be approved as submitted. Motion carried, 6-0. Ayes-Backus, Carey, DeBolt, Kollmann, McCartan, Helmers. Nays-0, Absent-Severson.

**CORRESPONDENCE**

None.

**FINANCIAL REPORT**

Approve March 2026 Financial Statements: Trustee Backus reported Operating Fund receipts for March 2026 totaled \$1,974. Of that amount, \$964 was from interest, \$950 from fax, copy, and print fees, and \$60 from other. Total Operating Fund expenses for the month were \$45,509. Trustee Carey moved the March 2026 Financial Statements be approved. Motion carried, 6-0. Ayes-Carey, DeBolt, Kollmann, McCartan, Backus, Helmers. Nays-0, Absent-Severson.

Approve April 16, 2026 Bills: Trustee Backus reported bills for April 16<sup>th</sup> totaled \$30,093. Of that amount, \$23,502 was paid from the Operating Fund, \$6,381 from the Building and Maintenance Fund, and \$210 from the Donation Fund. Major expenses for the month were \$4,477 to PrairieCat, \$3,936 to Amazon for books, \$3,507 to Four Seasons for landscaping, \$3,282 to Cincinnati Insurance, and \$2,646 to Petite Palette. Trustee Backus moved the April 16, 2026 bills be approved. Motion carried, 6-0. Ayes-DeBolt, Kollmann, McCartan, Backus, Carey, Helmers. Nays-0, Absent-Severson.

**DIRECTOR'S REPORT**

Deanna attended Plano's Spring Fling Senior Lunch and spoke to about 60 people at the library's table. She highlighted home delivery service, eBook services, the Museum Adventure Pass program, and Explore More Illinois. The Friends of the Library book sale earned \$1,202. The money comes back to the library to support the Summer Reading Program prizes. The Friends hosted a lovely staff appreciation lunch earlier this month.

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The summer newsletter will be ready for the printer by May 1 and mailed to homes in mid-May. We are doing several programs to tie in with the celebration of the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence. It's also the Library's 120<sup>th</sup> anniversary at this location. In May all the Kindergarten and 3<sup>rd</sup> grade classes come to the library for a visit, and we look forward to this each year.

**PUBLIC COMMENT**

None.

**UNFINISHED BUSINESS**

Statement of Economic Interest due May 1: Trustees were reminded about the due date for their statements.

**NEW BUSINESS**

Adopt Resolution 2026-01: Resolution to Adopt a Non-Resident Library Card Fee: Deanna reviewed how non-resident library service works in Illinois. Based on the General Mathematical Formula, the Library's FY 2026-2027 non-resident fee would be \$220 per year. Trustee McCartan moved the board adopt Resolution 2026-01. Motion carried, 6-0. Ayes-Kollmann, McCartan, Backus, Carey, DeBolt, Helmers. Nays-0, Absent-Severson.

President Appoints Ad Hoc Christmas Tea Committee: President Helmers appointed Trustees Backus, Carey, and Kollmann (members of the former Fundraising Committee) to serve on the ad hoc Christmas Tea Committee.

**OTHER**

None.

**ADJOURNMENT**

Being no further business, the meeting was adjourned at 7:20 p.m.

Minutes submitted by Deanna Howard

*Approved as submitted 5/21/2026*

A handwritten signature in black ink, appearing to be "N. Kollmann", written over a set of horizontal lines.