

**PLANO COMMUNITY LIBRARY DISTRICT  
FEBRUARY 19, 2026 6:30 PM  
FINANCE COMMITTEE MEETING  
HELD IN THE LOWER-LEVEL MEETING ROOM  
OF THE PLANO COMMUNITY LIBRARY**

**CALL TO ORDER**

The meeting was called to order by Chairperson Christine Backus at 6:34 p.m.

**ROLL CALL**

Present were Trustee Denise Helmers and Library Director Deanna Howard. Trustee Gayle Severson was absent.

**APPROVE 2025-2026 OPERATING BUDGET REVISIONS**

The committee reviewed Director Howard's proposed changes to the operating budget.

RECEIPTS: Revenues from "other income" and copy, print, and faxing fees were increased based on year-to-date receipts. Total revenues were increased by \$4,500. Total budgeted receipts are \$914,000.

EXPENDITURES: The salary expenses budget remained the same. The collection materials budget was increased by \$1,000. The budget for utilities was decreased by \$20,000 to reflect expenditures to date.

The budgets for programs and contingency were increased. The budget for printing & public relations was decreased. The budget for the principal payment was decreased based on the actual mortgage payoff amount. These changes led to an increase of \$500 for "Total Other Operating Expenses."

Overall, expenses were decreased by \$18,500. Total budgeted expenditures for the year are \$1,116,500. The 2025-2026 revised budget reflects a budget deficit of \$222,500 at the end of the fiscal year after transfers to the Social Security and IMRF funds. This planned deficit is due to the mortgage payoff. The healthy corporate fund balance at the beginning of the year will support the deficit for this fiscal year. The committee agreed to present the changes to the board for approval.

**OTHER**

None.

**PUBLIC COMMENT**

None.

Being no further business, the meeting was adjourned at 6:45 p.m.

Notes submitted by Deanna Howard

*Approved as submitted 3/19/26*

