

**PLANO COMMUNITY LIBRARY DISTRICT
JANUARY 15, 2026 7:00 P.M.
REGULAR BOARD MEETING
HELD IN THE LOWER-LEVEL MEETING ROOM**

CALL TO ORDER

Vice President Cecelia Carey called the meeting to order at 7:00 p.m.

ROLL CALL

Present were Trustees Karen DeBolt, Natalie Kollmann, John McCartan, and Gayle Severson. Library Director Deanna Howard was also present. Trustee Christine Backus arrived at 7:02 p.m. President Denise Helmers was absent.

MINUTES

Approve November 20, 2025 Levy Hearing Minutes: Trustee Severson moved the minutes of the November 20, 2025 Levy Hearing Meeting be approved as submitted. Motion carried, 5-0. Ayes-5, Nays-0, Absent-2.

Approve November 20, 2025 Regular Board Meeting Minutes: Trustee Kollmann moved the minutes of the November 20, 2025 Regular Board Meeting be approved as submitted. Motion carried, 5-0. Motion carried, 5-0. Ayes-5, Nays-0, Absent-2.

Approve November 20, 2025 Closed Session Minutes: Trustee McCartan moved the minutes of the November 20, 2025 Closed Session be approved as submitted. Motion carried, 5-0. Motion carried, 5-0. Ayes-5, Nays-0, Absent-2.

CORRESPONDENCE

None.

Trustee Backus arrived.

DIRECTOR'S REPORT

Deanna submitted the FY 2026 Per Capita Grant application and we received acknowledgement that our library is approaching, meeting, or exceeding the core standards and that our proposed use of grant funding is acceptable. President Helmers, Trustee DeBolt, and Deanna met in December for the new trustee orientation.

Deanna noted good attendance at the November and December programs. Three PH Miller playgroups met at the Library in December. The January-May newsletter arrived in homes in December. For adults, Deanna noted we are continuing our partnerships for many popular programs like painting, card making, yoga, and needled felting. New programs in this cycle include cupcake decorating, creating a wood flower book vase, and a new "Plot Twisters" book club. For kids, we are continuing our partnerships for popular programs with Petite Palette, SciTech, and the University of Illinois Extension 4-H. We are grateful to continue to work with Maribel Cecenas for our Spanish language program. Two new

**PLANO COMMUNITY LIBRARY DISTRICT
JANUARY 15, 2026 7:00 P.M.
REGULAR BOARD MEETING
HELD IN THE LOWER-LEVEL MEETING ROOM**

programs offered are Making Music with local music teacher Jessica Ortega, and Babytime for infants and babies who are not yet walking. The Friends of the Library will be holding a book sale in March. The back page of the newsletter also highlights two new apps: The Palace Project (which replaces Boundless) and Educate Station, a resource for homeschoolers.

Next week Deanna will be at the PH Miller Community Fair and Winter Wonderland event to share information about the library and register people for library cards. We celebrated Randy Struthers' 21st anniversary at the library in December. Deanna noted the southeast corner of the original library was graffitied. Trustee Severson mentioned that her husband might be able to help with repainting.

FINANCIAL REPORT

Approve November 2025 Financial Statements: Trustee Backus reported Operating Fund receipts for November 2025 totaled \$28,448. Of that amount, \$7,457 was from property taxes, \$17,968 from replacement taxes, \$2,143 from interest, and \$881 from fax, copy, and print fees. Total Operating Fund expenses for the month were \$48,063. Trustee Severson moved the November 2025 Financial Statements be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-~~1~~. |

Approve December 18, 2025 Bills: Trustee Backus reported bills for December 18th totaled \$25,592. Of that amount, \$19,671 was paid from the Operating Fund, \$5,180 from the Building and Maintenance Fund, \$246 from the Per Capita Grant Fund, and \$494 from the Donation Fund. Major expenses for the month were \$3,943 to TRICO for repairs, \$3,204 to Children's Plus for books, \$2,296 to Dynegy for electricity, and \$2,127 to Amazon for materials. Trustee Backus moved the December 18, 2025 bills be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-~~1~~. |

Approve December 2025 Financial Statements: Trustee Backus reported Operating Fund receipts for December 2025 totaled \$8,827. Of that amount, \$6,677 was from replacement taxes, \$1,135 from interest, and \$1,015 from fax, copy, and print fees. Total Operating Fund expenses for the month were \$46,804. We are halfway through the Library's fiscal year and have received 47% of budgeted income and have paid 52% of budgeted expenses. Trustee Kollmann moved the December 2025 Financial Statements be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-~~1~~. |

Approve January 15, 2026 Bills: Trustee Backus reported bills for January 15th totaled \$30,098. Of that amount, \$21,427 was paid from the Operating Fund, \$3,837 from the Building and Maintenance Fund, \$3,602 from the Per Capita Grant Fund, \$970 from the Donation Fund, and \$262 from Staff. Major expenses for the month were \$5,033 to

**PLANO COMMUNITY LIBRARY DISTRICT
JANUARY 15, 2026 7:00 P.M.
REGULAR BOARD MEETING
HELD IN THE LOWER-LEVEL MEETING ROOM**

PrairieCat, \$2,232 to Petite Palette for November and December classes, \$2,059 to Dynegy for electricity, \$2,020 to Amazon for materials, and \$1,763 to A Corporate Printing Service for the newsletter. Deanna will share the summer reading program website so trustees can place orders for t-shirts if they want. Trustee Backus moved the January 15, 2026 bills be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-0.

COMMITTEE REPORTS

Building and Grounds: None.

Finance: The Finance Committee scheduled a meeting at 6:30 p.m. on February 19 to revise the FY 2025-2026 operating budget.

Personnel and Policy: None.

Fundraising: Trustee Carey reported we had another lovely event. The Committee will meet after the board meeting for a recap.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Statement of Economic Interest due May 1, 2026: Deanna noted trustees should watch for instructions for filing their statement of economic interest.

OTHER

The current committee assignments list was distributed. Committee assignments will be on the agenda for the February meeting so Trustee DeBolt can be slotted into the assignments. Trustees were asked to think about any changes they'd like to make.

Since this was Trustee DeBolt's first meeting, Deanna asked board members to go around the table and speak a little bit about themselves.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:35 p.m.

Minutes submitted by Deanna Howard

*Approved as corrected
2/19/26*