

**PLANO COMMUNITY LIBRARY DISTRICT  
SEPTEMBER 18, 2025 6:40 P.M.  
FINANCE COMMITTEE MEETING  
HELD IN THE LOWER-LEVEL MEETING ROOM**

**CALL TO ORDER**

Chairperson Christine Backus called the meeting to order at 6:41 p.m.

**ROLL CALL**

Present were Trustee Denise Helmers and Library Director Deanna Howard. Trustee Gayle Severson was absent.

**PREPARATION OF THE 2025-2026 LEVY**

Director Howard prepared a draft of the 2025-2026 levy and related documents. The committee reviewed all the documents. Deanna explained how the figures from the Budget & Appropriations Ordinance are transferred to the Levy Ordinance. Trustee Backus checked the figures in the levy document for accuracy. Deanna explained that we typically levy a high amount to capture any new growth in the area. The County will cut our levy back based on the tax cap. The "black border" notice will be published in the paper. The Levy Hearing will be held on November 20.

**RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR FY 2025-20226**

The resolution was reviewed. It will be on the agenda for approval at the October board meeting.

**OTHER**

None.

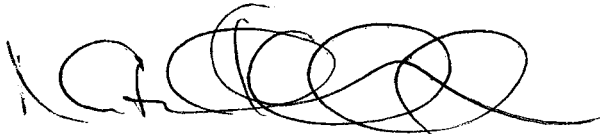
**PUBLIC COMMENT**

None.

Being no further business, the meeting adjourned at 6:53 p.m.

Notes submitted by Deanna Howard

*Approved as submitted, 10/16/2025*

A handwritten signature in black ink, appearing to be "K. Backus", written over a horizontal line.