

**PLANO COMMUNITY LIBRARY DISTRICT
APRIL 17, 2025 7:00 P.M.
REGULAR BOARD MEETING
HELD IN THE LOWER-LEVEL MEETING ROOM**

CALL TO ORDER

President Jane Voss called the meeting to order at 7:02 p.m.

ROLL CALL

Present were Trustees Cecelia Carey, Denise Helmers, Natalie Kollmann, and John McCartan. Trustees Christine Backus and Gayle Severson were absent. Library Director Deanna Howard was present. Trustee Christine Backus arrived at 7:04 p.m.

MINUTES

Approve March 20, 2025 Regular Board Meeting Minutes: Trustee Helmers moved the minutes of the March 20, 2025 Regular Board Meeting be approved as submitted. Motion carried, 5-0. Ayes-5, Nays-0, Absent-2.

CORRESPONDENCE

Emails from Chris Schwemlein and Molly Krempski were included in the board packets.

Trustee Backus arrived at 7:04 p.m.

FINANCIAL REPORT

Approve March 2025 Financial Statements: Trustee Backus reported Operating Fund receipts for March 2025 totaled \$5,203. Of that amount, \$3,111 was from replacement taxes, \$1,217 from interest, \$174 from fax, \$558 from copy and print fees, and \$144 from other. Total Operating Fund expenses for the month were \$50,016. Trustee Kollmann moved the March 2025 Financial Statements be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

Approve April 17, 2025 Bills: Trustee Backus reported bills for April 17 totaled \$33,307. Of that amount, \$20,890 was paid from the Operating Fund, \$11,949 from the Building & Maintenance Fund, \$108 from the Per Capita Grant Fund, and \$360 from the Donation Fund. Major expenses for the month were \$4,785 to TRICO, \$4,265 to PrairieCat, \$3,091 to 4 Seasons, \$2,637 to TK Elevator, \$2,602 to Dynegy, \$2,239 to Petite Palette, \$2,223 To Baker & Taylor, and \$2,152 to Amazon. Trustee Carey moved the April 17, 2025 bills be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

DIRECTOR'S REPORT

The Friends Book Sale earned \$820. This money typically comes back to the library to support programming. We are getting everything ready for the Summer Reading Program, which runs June 2-July 31. Suggestions were shared for gift cards from local businesses that could be used for raffle prizes. The Summer newsletter will arrive in homes in mid-May. All of the kindergarten and 3rd grade classes will visit the library in May. The annual inspection of the fire

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alarm system was completed. The carpet and tile floors will be cleaned during the April 18 closing.

COMMITTEE REPORTS

Building and Grounds: None.

Finance: The Committee will meet at 6:30 p.m. on May 29 to prepare the FY 2025-2026 Operating Budget.

Personnel and Policy: The Committee will set a date for the Director's evaluation.

Fundraising: None.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

Statement of Economic Interest due May 1, 2025: Deanna received an updated list from the County indicating who still needs to file their statement.

Executive Order Eliminating the Institute of Museum and Library Services: Deanna shared the following:

1. An email from Alexi Giannoulis, the Illinois Secretary of State and State Librarian. This outlines the impact of IMLS funding on Illinois and how the funding is allocated.
2. A joint statement on the changes at the Institute of Museum and Library Services from the Association of Illinois School Library Educators, the Consortium of Academic and Research Libraries in Illinois, the Illinois Heartland Library System, the Illinois Library Association, and the Reaching Across Illinois Library System.
3. An updated timeline, provided by RAILS, regarding the Executive Order.
4. A document prepared by RAILS and IHLS outlining the potential impact of funding cuts for Illinois libraries.

Deanna felt the biggest impact to our services would occur if the delivery of shared materials between libraries was discontinued or moved to some other cost model. There was discussion about the best way to inform patrons of the situation. Deanna will prepare some material.

NEW BUSINESS

Resolution 2025-01: Resolution to Adopt a Non-Resident Library Card Fee: Based on the General Mathematical Formula, the new fee would be \$205. Trustee Backus moved the board adopt Resolution 2025-01. Motion carried, 6-0. Ayes-Kollmann, Backus, Carey, Helmers, McCartan, Voss. Nays-0, Absent-Severson.

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Trustee Election Results: Trustees Kollmann and McCartan were reelected. The certification of election is expected from the County next week.

President Appoints Nominating Committee: President Voss appointed Trustees Helmers, Kollmann, and McCartan to serve on the nominating committee. They are tasked with presenting a slate of officers for the next two years. They agreed to meet on May 15 at 7:10 p.m.

OTHER

Trustees were reminded the May 15 Regular Board Meeting was rescheduled to May 29 at 7:00 p.m.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:48 p.m.

Minutes submitted by Deanna Howard

Approved as submitted 5/29/2025

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.