

**PLANO COMMUNITY LIBRARY DISTRICT
APRIL 20, 2023 DECENNIAL COMMITTEE MEETING
HELD IN THE LOWER LEVEL MEETING ROOM**

President Jane Voss called the meeting to order at 7:00 p.m. Present were Trustees Christine Backus, Ceil Carey, and Natalie Kollmann. Trustees Denise Helmers, John McCartan, and Gayle Severson were absent. Library Director Deanna Howard and prospective committee members Ruth Morello and Jeanne Valentine were also present.

APPOINTMENT OF COMMITTEE MEMBERS

President Voss appointed Plano Community Library District residents Ruth Morello and Jeanne Valentine to serve on the Decennial Committee. Trustee Carey moved the appointment be approved. Motion carried, 4-0. Ayes-4, Nays-0, Absent-3. Ruth and Jeanne were thanked for their willingness to serve.

PUBLIC COMMENT

None.

CORRESPONDENCE

Deanna reviewed the attorney's memo recommending Open Meetings Act training for residents who serve on the Decennial Committee.

DECENNIAL COMMITTEE ACT REQUIREMENTS

Deanna attended the "Decennial Committee on Local Government Efficiency Act" RAILS webinar. She reviewed the slides, which provided information on the requirements of the law, steps the committee needs to take, sample report, and filing requirements.

OPEN MEETINGS ACT AND FREEDOM OF INFORMATION ACT CONSIDERATIONS

Deanna noted the Decennial Committee is an official committee of the Board of Trustees. As such, committee members must comply with the Open Meetings Act and Freedom of Information Act. Deanna gave a brief overview of the Acts and provided information on completing the Open Meetings Act online training.

SAMPLE DECENNIAL COMMITTEE REPORT

The committee reviewed and discussed the preliminary sample report Deanna had prepared. Suggestions were made regarding core services and community partnerships to add to the report. Deanna will be gathering more information for the report.

SCHEDULE FUTURE MEETINGS

Future meetings were scheduled for 7:00 p.m. on October 19, 2023 and April 18, 2024.

SURVEY OF THE PUBLIC IN ATTENDANCE

Megan Henderson suggested the report include the Library's Homeschool Meetup program and services provided to homeschool families.

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OTHER

None.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:34 p.m.

Minutes submitted by Deanna Howard

Approved as submitted, 9/18/23

Gayle Susan