PLANO COMMUNITY LIBRARY DISTRICT
MARCH 16, 2023 REGULAR BOARD MEETING
HELD IN THE LOWER-LEVEL MEETING ROOM

President Jane Voss called the meeting to order at 7:02 p.m. Present were Trustees Christine Backus, Ceil Carey, Denise Helmers, Natalie Kollmann, John McCartan, and Gayle Severson. Library Director Deanna Howard was also present.

MINUTES
Approve February 16, 2023 Finance Committee Meeting Minutes: Trustee Severson moved the minutes of the February 16, 2023 Finance Committee Meeting be approved as submitted. Motion carried, 7-0. Ayes-7, Nays-0, Absent-0.

Approve February 16, 2023 Regular Board Meeting Minutes: Trustee Carey moved the minutes of the February 16, 2023 Regular Board Meeting be approved as submitted. Motion carried, 7-0. Ayes-7, Nays-0, Absent-0.

PUBLIC COMMENT
None.

CORRESPONDENCE
Board members were welcomed to sign a retirement card for Di Stout.

FINANCIAL REPORT
Approve February 2023 Financial Statements: Trustee Backus reported Operating Fund receipts for February 2023 totaled $3,515. Of that amount, $1,050 was from transition fees and the balance was from interest, copy, print, and faxing fees. Total Operating Fund expenses for the month were $50,186. Trustee Helmers moved the February 2023 Financial Statements be approved. Motion carried, 7-0. Ayes-7, Nays-0, Absent-0.

Approve March 16, 2023 Bills: Trustee Backus reported bills for March 16th totaled $35,095. Of that amount, $25,706 was paid from the Operating Fund and $8,389 was paid from the Building & Maintenance Fund. Major expenses for the month were $9,040 to CMJ IT Solutions, $6,776 to TRICO, $3,285 to FNIC for insurances, and $2,891 to Baker & Taylor. Trustee Helmers moved the March 16, 2023 bills be approved. Motion carried, 7-0. Ayes-7, Nays-0, Absent-0.

DIRECTOR'S REPORT
Deanna announced that Plano Library will be participating in the Library Road Trip program this year, and explained how the program will work. The Library is working with a new IT service provider, CMJ IT Solutions. Rather than having regularly scheduled on-site hours the company monitors and manages our computers remotely. Once they get some outstanding projects completed we will start replacing computers, which we have been budgeting for.

Ilene and Deanna met with staff from P.H. Miller School to discuss the possibility of one of their parent mentors working with us to present a Spanish Language Rhyme Time program. She will come in for observation and training, and we'll see how it goes. Di Stout's last day at the library is March 17. She has worked with us for over 17 years. Di will be missed and we wish her the best

COMMITTEE REPORTS
Building and Grounds: Olsson Roofing has begun the repairs to the rubber roof.

Finance: None.

Personnel and Policy: None.

Fundraising: Ceil announced we have hired the Festive Singers Carolers to perform at the 2023 Christmas Tea.

UNFINISHED BUSINESS
Statement of Economic Interest due May 1: Deanna reminded trustees the statement can be filed online.

NEW BUSINESS
Decennial Committees on Local Government Efficiency Act: Deanna reviewed the requirements of the Act. The Committee's membership must include all Board Members, the Director, and two residents of the Library District. The Board discussed potential citizen committee members. Deanna will follow up on this. The Committee is required to meet at least three times, with the first meeting occurring no later than June 10. The first committee meeting was set for 7:00 p.m. on April 20, as part of the regular board meeting.

OTHER
Deanna reminded trustees the upcoming election will be held on April 4. There are no write-in candidates for Library Trustee. Terms of office begin on May 15. Oaths of office must be taken between May 15 and June 17.

ADJOURNMENT
Being no further business, the meeting was adjourned at 7:42 p.m.

Minutes submitted by Deanna Howard   *Ceil Carey*

Approved as submitted 4/20/2023