

**PLANO COMMUNITY LIBRARY DISTRICT
FEBRUARY 20, 2020 REGULAR BOARD MEETING
HELD IN THE DIANA HASTINGS BOARD ROOM
OF THE PLANO COMMUNITY LIBRARY**

President Jane Voss called the meeting to order at 7:01 p.m. Present were Trustees Christine Backus, Ceil Carey, Tom Karpus, Natalie Kollmann, and Gayle Severson. Library Director Deanna Howard was also present. Trustee Adrian Frost was absent.

APPOINT SECRETARY PRO TEMPORE

President Voss appointed Trustee Carey to serve as the Secretary Pro Tempore. Director Howard took the minutes.

MINUTES

Approve January 16, 2020 Regular Board Meeting Minutes: Trustee Karpus moved that the minutes of the January 16, 2020 Regular Board Meeting be approved as submitted. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

Approve January 16, 2020 Fundraising Committee Meeting Minutes: Trustee Kollmann moved that the minutes of the January 16, 2020 Fundraising Committee Meeting be approved as submitted. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

CITIZENS TO BE HEARD

None.

CORRESPONDENCE

None.

FINANCIAL REPORT

Approve January 2020 Financial Statements: Treasurer Karpus reported that receipts for January totaled \$8,794. Of that amount \$5,811 was from replacement taxes, \$1,400 from transition fees, and \$864 from fines. Total expenses for January were \$44,471. Trustee Severson moved that the January 2020 financial report be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

Approve February 20, 2020 Bills: Treasurer Karpus reported that bills for February 20, 2020 totaled \$19,753. Of that amount, \$11,941 was paid from the Operating Fund, \$3,790 from the Building & Maintenance Fund, \$1,930 from the Liability Insurance Fund, and \$1,926 from the Per Capita Grant Fund. Major expenses for the month were \$5,093 to Constellation for electric and \$2,441 to Call One for phone service. Trustee Karpus moved the February 20, 2020 bills be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

DIRECTOR'S REPORT

Jeanne hosted Coffee with the Mayor here in January and promoted her Reaper book. Deanna appeared on WSPY radio this month to promote library programs.

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COMMITTEE REPORTS

Building and Grounds: None.

Finance: Met before the regular board meeting to discuss revisions to the FY 19-20 Operating Budget.

Personnel and Policy: None.

Fundraising: The committee will meet after the regular board meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Statement of Economic Interest due May 1: Board members should have received these in the mail. The paperwork needs to be completed and returned to the County before May 1.

Approve FY 2019-2020 Revised Operating Budget: Trustee Karpus noted some changes to the budget. We are budgeting for a deficit of \$40,300 at the end of the year, but we ended last year with a surplus of \$52,143, which will cover this deficit. Trustee Backus moved FY 2019-2020 Revised Operating Budget be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:08 p.m.

Notes submitted by Deanna Howard

Approved as submitted, 5/21/2020