

Plano-Community Library District

15 W. North St.
Plano, Illinois 60545

BOARD OF TRUSTEES MEETING

MAY 21, 2020

7:00 P.M.

AGENDA

ONLINE MEETING

NOTICE:

This meeting of the Library Board is held without the physical presence of a quorum of Library Trustees and is specifically authorized by the Governor pursuant to Covid-19 Executive Order No. 5, March 16, 2020. The minutes of this meeting will include the foregoing statement.

The Library Board meeting will be conducted live remotely via Zoom. The public can access the Zoom meeting as follows:

Website address:

<https://zoom.us/j/99331474337?pwd=cEpLbDhaS3h6UEF3Tzc0ZFdmZ1U5QT09>

To join by phone: 1 312 626 6799 US (Chicago)

Meeting ID: 993 3147 4337

Password: 728300

1. ROLL CALL
2. CALL TO ORDER
3. ZOOM PROCEDURES
4. MINUTES
 - Approve February 20, 2020 Finance Committee Meeting Minutes
 - Approve February 20, 2020 Regular Board Meeting Minutes
 - Approve February 20, 2020 Fundraising Committee Meeting Minutes
5. CITIZENS TO BE HEARD (*members of the public attending the meeting will be unmuted at this time and given the opportunity to provide public comment*)
6. CORRESPONDENCE
7. FINANCIAL REPORT
 - Approve February 2020 Financial Statements
 - Approve March 2020 Financial Statements
 - Approve April 2020 Financial Statements
 - Approve March 19, 2020 Bills
 - Approve April 16, 2020 Bills
 - Approve May 21, 2020 Bills
8. DIRECTOR'S REPORT

9. COMMITTEE REPORTS
 - Building & Grounds-Deanna's summary of work completed during closure
 - Finance-need to meet to prepare FY 2020-2021 budget
 - Personnel & Policy-procedure for Director's evaluation
 - Fundraising-update on Bingo event
10. UNFINISHED BUSINESS
11. NEW BUSINESS
 - COVID-19 and Plans for service
 - Remove requirement for two signatories on checks throughout
Coronavirus Pandemic
 - Approve payment of all future bills in the event a board meeting cannot be
held and have the bills reviewed at a following board meeting
 - Approve Policy for Employee Compensation during Coronavirus
Pandemic
 - Overview of Library's Financial Condition
 - Approve Resolution 2020-01: Resolution to Adopt Non-Resident Library
Card Fee
 - Review Board Contact List for Changes
12. OTHER
13. ADJOURNMENT