

**PLANO COMMUNITY LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
FINANCE COMMITTEE MEETING  
OCTOBER 18, 2018  
6:30 P.M.  
HELD IN THE DIANA HASTINGS BOARD ROOM**

Chairperson Zoila Gomez called the meeting to order at 6:33 p.m. Present were Trustee Tom Karpus, Trustee Gayle Severson, and Library Director Deanna Howard.

**CITIZENS TO BE HEARD**

None.

**PREPARATION OF THE 2018-2019 LEVY**

Director Howard prepared a draft of the 2018-2019 levy and related documents. Deanna explained that when she prepared the Budget & Appropriations Ordinance that was approved in August she pulled the wrong figure for the bond repayment levy. The number should have been \$470,000 instead of \$460,000. She spoke with the Kendall County Clerk's Office and our attorney. The attorney advised preparing an ordinance to amend the B&A. He will prepare the document for us. This will allow us to put the correct amount of \$470,000 into the levy ordinance.

Zoila reviewed the draft levy ordinance and noted figures that would need to be adjusted because of the error. The committee also reviewed changes needed to the figures in the "black border notice". Deanna questioned whether we should discontinue publication of the "black border" clarification since it is no longer published next to the notice. The committee agreed.

The Levy Hearing will be held on November 15. The ordinance to amend the B&A and the levy ordinance will be approved at the regular board meeting on November 15.

**RESOLUTION TO DETERMINE ESTIMATE OF FUNDS FOR FY 18-19**

The resolution was reviewed. This document does not need to be changed because it included the levy total only.

Being no further business, the meeting adjourned at 6:45 p.m.

Notes taken by Deanna Howard

*Approved as submitted, 11/15/18*

*Cecil Carey*