

**PLANO COMMUNITY LIBRARY DISTRICT
SECRETARY'S AUDIT COMMITTEE MEETING
JULY 20, 2017
7:20 P.M.
HELD IN LIBRARY DIRECTOR'S OFFICE
AT THE PLANO COMMUNITY LIBRARY**

The meeting was called to order at 7:35 p.m. Present were Trustee Zoila Gomez, Trustee Adrian Frost, and Library Director Deanna Howard.

SECRETARY'S AUDIT OF THE FY 2016-2017 MEETING MINUTES

Trustees Gomez and Frost reviewed the Secretary's minutes for the year. They identified the following error in the minutes: The April 20, 2017 Regular Board Meeting minutes incorrectly list the date of the March Regular Board Meeting minutes that were approved. The date listed is March 17, 2017, and the correct date was March 16, 2017. This error was noted on the April 20, 2017 meeting minutes.

All other records were complete and accurate. The trustees signed a form to be kept on file for the Illinois Public Library Annual Report.

Being no further business, the meeting adjourned at 7:42 p.m.

Notes taken by Deanna Howard

Approved as submitted, 8/17/17

Cecelia Carey