

**PLANO COMMUNITY LIBRARY DISTRICT
APRIL 20, 2017 REGULAR BOARD MEETING
HELD IN THE DIANA HASTINGS BOARD ROOM
AT THE PLANO COMMUNITY LIBRARY**

President Tom Karpus called the meeting to order at 7:00 p.m. Present were Trustees Ceil Carey, Adrian Frost, Zoila Gomez, Gayle Severson, Jane Voss and Library Director Deanna Howard. Trustee Kevin Tierney was absent.

MINUTES

Trustee Gomez moved that the minutes of the March 17, 2017 Regular Board Meeting be approved as submitted. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

CITIZENS TO BE HEARD

None.

CORRESPONDENCE

Per Capita Grant Award Letter: The library has been awarded a FY 2017 Per Capita Grant in the amount of \$10, 176.8. The letter indicates that funds may be delayed due to the state budget impasse. Director Howard reported that the funds will not be spent until the money is received. Trustee Frost asked about the average rate per resident for other districts. The Director responded that everyone who is awarded a Per Capita Grant receives the same rate. Trustee Severson asked if all libraries apply for these funds and Director Howard estimated that about 90% apply.

Ehlers & Associates Potential Refunding of Existing Bonds: Ehlers & Associates monitors our outstanding bond debt and notified the library that refunding our existing debt would not generate enough savings to be considered at this time.

FINANCIAL REPORT

Receipts for March 2017 totaled \$4,864. Of that amount \$3,533 was from replacement taxes. Director Howard noted that we also received a \$9,000 replacement tax disbursement in April. Total expenses for March were \$40,904. The third quarter of the fiscal year has just ended. We have received 97.34% of our revenues and our total expenses are at 70.21%. Trustee Voss moved the financials be approved. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1.

BILLS

Bills for April 2017 totaled \$19,092. Of that amount, \$15,558 was paid from the Operating Fund and \$3,125 from the Building and Maintenance Fund. Major expenses for the month included \$1,183 to Call One for telephone service, \$1,792 to Baker & Taylor for books, \$4,346 to Constellation for electric, and \$3,319 to PrairieCat for automation expenses. Trustee Carey moved the board approve payment of the bills. Motion carried, 6-0. Ayes-6, Nays-0, Absent-1. In an answer to a query, elevator maintenance is an expense that is paid every quarter.

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DIRECTOR'S REPORT

During March there were several very well attended programs for both children and adults: Messy Munchkins, reading to Therapy Dogs, Service Dogs and Therapy Dogs: Making Lives Better, Planning & Planting a Veggie Garden, and New Life for Old Bags. Summer Reading plans will soon be completed. Display items have been placed in the school libraries to promote the summer reading program. Newsletters will be in homes soon. All the kindergarten classes will be visiting the library in May.

The book sale will be held in April and donations are taken at any time. Work on the collection continues with weeding, shifting and additions where necessary. The Kids' Spanish collection has had many items purchased for it and will be the next for weeding.

Building and Grounds: None.

Finance: The Finance Committee will meet in May to prepare the budget.

Personnel and Policy: The Personnel and Policy Committee will meet at 6:30 p.m. before the May 18 Board Meeting in the Director's Office.

UNFINISHED BUSINESS

Statement of Economic Interest due May 1: This is an FYI for all board members.

NEW BUSINESS

Appoint Nominating Committee: President Karpus appointed Trustees Carey, Gomez and Severson to serve as the nominating committee. They will set a date and inform the director at least a week before.

OTHER

Just as an item of interest, Trustees Carey and Voss received exactly the same amount of votes in the recent election.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:18 p.m.

Respectfully submitted,
Ceil Carey

Approved as submitted 5/18/17

Ceil Carey